Integrating Quotes

Anytime you use someone else's ideas, you must give credit to the author of those ideas. If it is an exact quotation, even just one key word, you must put the word or words in quotation marks and identify the author, the title of the book/poem/article/web-site and the page number. If it is a summary of their words you still need the author, the title and the page number. You must introduce the quote and then respond to it after the quote (you should NOT end a paragraph with a quote.

Introduce quote + author(s) or title, + quotation or summary of info+ (page number) + respond to the quote

Examples using a direct quote:

Book: In Vicki Leon’s book it is stated, “The common people loved [Elizabeth] from the start—and it was a two way romance that lasted forty-five years” (p. 53).

Book: According to *Outrageous Women of the Renaissance*, “The common people loved [Elizabeth] from the start—and it was a two way romance that lasted forty-five years” (p. 53).

Web-site: Joan Woodward claims on her web-site that “She then left two daughters, both artists, from two different marriages.”

Note that there is no comma used after the word *that*

Web-site: The website, <http://www.ic.arizona.htm>, explains that “She then left two daughters, both artists, from two different marriages.”

Encyclopedia: *The World 2000 Encyclopedia* asserts that “After her father, Orazio, died she returened to Naples, Italy where she, herself, died” (p, 46).

Encyclopedia: Artemisia Gentileschi was devastated by her father’s death. “After her father, Orazio, died she returned to Naples, Italy where she, herself, died” (*The World 2000 Encyclopedia*, p. 46).

Examples using an indirect quote (summarized information):

Book: According to Vicki Leon’s book it is suggested that the people were infatuated by Elizabeth from the day of her coronation and that they never stopped loving her. (p. 53)

Book: The people of England were infatuated by Elizabeth from the day of her coronation and they never stopped loving her. (Leon, Vicki, p. 53)

Web-site: Joan Woodward claims on her web-site that there were two female artistic descendents of hers who were left behind by Artemisia when she moved to Florence.

Web-site: The website, <http://www.ic.arizona.htm>, explains that there were two female artistic descendents of hers who were left behind by Artemisia when she moved to Florence.

Encyclopedia: *The World 2000 Encyclopedia* asserts that Orazio’s death devastated Artemesia so she returned to Naples, Italy where she soon died herself. (p. 46)

Encyclopedia: Orazio’s death devastated Artemesia so she returned to Naples, Italy where she soon died herself. (*The World 2000 Encyclopedia*, p. 46)

Using a source more than once within an essay: Also, when integrating quotes, once you’ve provided all of the information once within your essay, you do not need to provide it all again until you change sources. Remember: you want your reader to be able to identify who the source was.

Examples:

First use of source: According to Vicki Leon, “The common people loved [Elizabeth] from the start—and it was a two way romance that lasted forty-five years” (p. 53).

Second use of source: Leon also tells us that “She was commonly referred to as ‘Good Queen Bess’” (p. 45).

First use of source: On Joan Woodward’s website it states that, “She then left two daughters, both artists, from two different marriages.”

**Second use of source:** **Woodward** further remarks that “She then left two daughters, both artists, from two different marriages.”

Helpful Words:

More verbs that we can use to introduce quotations are included in the list below.

|  |  |  |  |
| --- | --- | --- | --- |
| acknowledges | claims | notes | reveals |
| adds | concludes | observes | says |
| agrees | contends | points out | states |
| argues | declares | questions | suggests |
| asserts | explains | remarks | writes |
| believes | implies | replies |  |

**\*\*Very Important\*\***

**Citing Sources:**

You must include a **Works Cited** page with your essay if you’ve used information from any source. To ensure you properly cite your sources, use citation manager or the references tab in Word. The **Works Cited** page should be a separate page and be at the end of your essay. All citations should be in alphabetical order by the first letter of the first word in the citation.

Example:

### *Goliath Business Knowledge On Demand*. (2002) Retrieved February 14, 2008 from the **Dividends of peace: the economics of peacekeeping. (Economic and Social Implications).(Statistical Data Included)**: <http://goliath.ecnext.com/coms2/summary_0199-1554799_ITM>

### *Peace and Security*. (2008) Retrieved February 14, 2008 from the UN Peacekeeping Myths and Facts- Canada and UN Peacekeeping: <http://www.unac.org/peacekeeping/en/un-peacekeeping/canada-and-un-peacekeeping/>



Note: G comes before P